

**INTERSERVICE TRAINING REVIEW ORGANIZATION
PROCEDURES MANUAL**

ITRO UEPH BACHELOR HOUSING STANDARDS FOR STUDENTS			
GRADES	STATUS	NEW CONSTRUCTION (MIL-HDBK 1036A)	UTILIZATION DOD 4165.63M Table 5-1
E1 - E4	NPS or TDY	850 GSF/MOD; 4/MODULE	90 NSF, CB, 4/SR*
E1 - E4	PCS and PS	710 GSF/MOD; 2/MODULE	90 NSF, CB, 4/SR*
E5 - E6	TDY	850 GSF/MOD; 2/MODULE	135 NSF, 2/SB, 2/PR
E5 – E6	PCS	(DO NOT BUILD)	135 NSF, 2/SB, 2/PR
W1 – 02	TDY	850 GS/MOD; 1/MODULE	N/A
W1 - 02	PCS	(DO NOT BUILD)	250 NSF, PR, PB
A Module is two Sleeping Rooms and possibly a Connecting Bath.			
SR – Sleeping Room PR – Private Room OB – Open Bay PS – Prior Service (Includes Specialized Skill Trng) PCS – Greater Than 20 Weeks % - Need Average % Married		CB – Central Bath SB – Shared Bath PB – Private Bath NPS – Non-Prior Service (All Initial Skills Trng) TDY – Less Than 20 Weeks	
*DOD 4165.63M Allows Open Bay Quarters, But Open Bay Unacceptable for ITRO Studies 79 GSM = 850 GSF (2 + 2 Configuration) 66 GSM = 710 GSF (1 + 1 Configuration)			

FIGURE 8-1, ITRO Bachelor Housing Standard

b. Billeting and Housing Requirements

(1) The ITRO Facilities Analysis Committee will base billeting/lodging requirements on the DOD Military Handbook for construction and DOD 4165.63M for utilization (Figure 8-1).

(2) For the purpose of ITRO studies, students are defined as either personnel in initial skills training prior to their first permanent duty assignment, or personnel attending advance-training programs/courses in either a temporary or permanent duty status. The ITRO process does not include Basic or Recruit Training. Enlisted billeting/lodging requirements will be developed on the basis of 90 net square feet per space, with a maximum of four spaces per room. One space is allowed for each student in pay grades E1 through E4 and two spaces are allowed for each student in pay grades E5 and above. Officer billeting/lodging requirements will be developed on the basis of 250 NSF per space with one student per space.

(3) The following Management Factors are used by ITRO in computing billeting/lodging requirements to adjust for surge or peak periods (Data from Subject Matter Experts (SME) should not include management factors):

- (a) E1 - E4 students: (20% x AOB/ADSL)
- (b) E5 and above: (15% x AOB/ADSL)
- (c) O1, O2, W1, W2: (15% x AOB/ADSL)

(4) Grade Adjustment Factor: Each student E5 and above is allowed two billeting spaces.

(5) Total number of enlisted billeting/lodging spaces required equals AOB/ADSL plus management factor adjustment plus grade adjustment.

(6) Total student housing requirements for consolidated, collocated, and all other training is compared to the available assets at each location to determine if construction of additional billeting/lodging assets is required.

(7) Each gaining installation will provide a written assessment of the ability of the off-base housing community to support the projected increased load. Family housing is not considered unless conclusive justification is provided showing that the local area cannot satisfy the requirement.

(8) Costing for each option considered in a study will include the cost required to upgrade existing facilities to meet minimum DOD standards for utilization.

(9) All new construction of unaccompanied personnel housing will be based on Figure 8-1, or most current standard. Ten percent will be added to all new construction cost to account for furniture/furnishings.